

Nihal Seenatakath

Project Management Executive

Contact

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Chalivayal

Skills

- Project Management Skills:
 - 1.Team Leadership
 - 2.Research Coordination
 - 3.Time Management
 - 4.Task Delegation
 - 5.Problem Solving
- Research & Analytical Skills:
 - 6.Market Research
 - 7.Data Collection (Qualitative/Quantitative)
 - 8.Trend Analysis
 - 9.Survey Design
- Communication Skills
 - 10.Report Writing
 - 11.Presentation Skills
 - 12.Collaboration and Teamwork
 - 13.Stakeholder Communication
- Technical and Analytical Tools:
 - 14.Data Analysis Tools
 - 15.Social Media Analytics
 - 16.Digital Marketing Analytics
- Leadership and Organisational Skills:
 - 17.Project Planning
 - 18.Budget Management
 - 19.Conflict Resolution
 - 20.Decision Making

Language

- English
- Malayalam (Mother Tongue)

Summary

A seasoned Project Management Executive with a proven track record of successfully delivering complex projects across diverse industries, demonstrating strong leadership, strategic planning, and stakeholder management skills, consistently achieving project goals on time and within budget while optimizing resource allocation and driving operational efficiency.

Education

Business Technology & Analysis Center	Nov 2024 - Jan 2025
Diploma in Functional Odoo	
MM Knowledge of Arts & Science	2021 – 2024
Bachelor of Commerce-Computer Application	
GHSS Chuzhali	2019 – 2021
Commerce	
GHSS Chuzhali	2018 – 2019
SSLC	

Experience

- **Business Technology & Analysis Centre** Nov 2024 - Jan 2025
I have done internship in functional odoo from Business Technology & Analysis Centre.Iam expertised in the following areas:
 - Ability to understand a client's business requirements.
 - Configuring Odoo to meet such requirements.
 - Ensuring to provide ongoing support and guidance.
 - Guarantee that the ERP System is suited to the needs of the organisation.
 - Working closely with the stakeholders to map business processes into Odoo's features.

Softwares

- Microsoft Excel
- Excel
- Tally Prime
- Quickbooks

Declaration

I hereby declare that the information furnished above is true to the best of my knowledge.