



jomy joju puthur joju

Date of birth: 25 - April - 1997

Nationality: Indian

CONTACT

📍 Puthur house, kakkassery p.o,
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ORGANISATIONAL SKILLS

- Teamwork
- Leadership
- Time management
- Ability to multitask
- Customer service
- Ability to work under Pressure

DRIVING

- Trailer License
- Hazardous License
- Heavy goods and passenger license

ABOUT ME

To dedicate my knowledge, skill and ideas to an organization where I will get more opportunities to improve myself professionally and contribute to the organization with quality service for my personal as well as the corporate growth. Also update knowledge base and skill sets to keep abreast of latest technologies and trends.

➤ WORK EXPERIENCE

Accountant **RABOUWA MUSSANDAM TRAD.CO.**

18 APR 2018 – 9 JUL 2022 IBRI, Oman

- Accounts management
- Assist in TAX & VAT auditing
- Stock and store management
- Customer handling
- Handle monthly, quarterly and annual closings
- Ensure timely bank payments
- Manage profit and loss statements

Customer Relationship Officer, Eben Telecom, Federal bank Ltd. Cochin

APR 2017 – DEC 2017

- Rectify issues experienced by individual customer as well as aim to improve the organization's overall customer satisfaction rating
- Telephonic customer support for online and offline banking

➤ EDUCATION AND TRAINING 1 JUN 2014 – 30 APR 2017

BSc. St. Thomas College (Autonomous) Thrissur, Kerala

B.Sc. MATHEMATICS

- Programme with Complementary
- Statistics and Complementary
- Computer Application

➤ LANGUAGE SKILLS

English, Hindi, Malayalam, Arabic, Tamil

➤ DIGITAL SKILLS

Microsoft Office, Microsoft Word, Microsoft Excel, Accounting Busy software

➤ ACHIEVEMENTS

- Company Senior Under Officer at NCC St. Thomas' College.
- 2016 Republic Day parade / Guard for honorable Indian Prime Minister
- Interactive session with Honorable Indian President
- Indian Military Academy (IMA) camp 2016
- NCC "A", "B" And "C" Certificate Holder

REFERENCE: Shafna Shahul Najimole (Project manager NETPLEX)

